Student's Agreement
European Masters Programme in Software Engineering

The <1st/2nd year university>, member of the European Master Course in Software Engineering Consortium, hereafter referred to as "the Institution", represented by <e.g.: Prof. Dr. XX and Prof. Dr. YY> and

The European Masters Programme in Software Engineering Consortium, hereafter referred to as "the Consortium", represented by <e.g.: Prof. XX> "the Consortium Representative", and

First/given name:	<first name>
Surname/Last name/Family name:	<surname>
Date of birth:	<date of birth>
Place of birth:	<place of birth>
Nationality:	<nationality>
Email Address:	<email address>
Passport/ID number	<passport / id number>

hereafter referred to as "the Student"

have agreed on the following conditions

I.   PRELIMINARIES

1. This agreement stipulates the rights and obligations of the student for the participation in European Mastes Programme in Software Engineering (hereafter referred to as EMSE) programme during the Student's stay at the <1st year university> and <2nd year university>.

2. The EMSE programme is part of the Erasmus Mundus Joint Master Degree (EMJMD) programme.

II.   KEY ELEMENTS AND STUDY TRACK

3. The EMSE programme has a duration of two academic years and is run by the following consortium partners: Free University of Bolzano-Bozen (Italy) (Co-ordinator), Technische Universität Kaiserslautern (Germany), Universidad Politécnica de Madrid (Spain) and University of Oulu (Finland).

    The Student will attend the first year (20xx-yy) at the <1st year university> and the second year (20xx-yy) at the <2nd year university>.

III.   STUDY STRUCTURE AND ACADEMIC CALENDAR

4. The EMSE is a two-year programme of 120 ECTS (60 ECTS per year).

5. The EMSE curriculum is structured as follows:

1st Year			2nd Year			
1st semester		2nd semester	3rd semester		4th semester	
Foundations			Internship	8-14 ECTS	Thesis	30 ECTS
Verification and Validation (EMSE -VV)		8-12 ECTS				
Empirical Software Engineering Research (EMSE - ESER)		8-10 ECTS				
Software Process and Project Management (EMSE - SPPM)		8-16 ECTS				
Requirements and Design of Software Systems (EMSE - RDSS)		8-14 ECTS				
Advanced Topics in Software Engineering			8-18 ECTS			
Transversal Skills			12-16 ECTS			
Free Choice			12 ECTS			
Local language/culture course at partner 1st Year			**Local language/culture Course** at partner 2nd year			

Summer School in ESE (Empirical Software Engineering)

6. The two academic calendar is as follows:

1st year at first year Institution	Welcome Events
	1st Semester
	Period of exams, holidays and internships
	2nd Semester
	Period of exams, holidays, internships and summer school
2nd year at second year Institution	3rd Semester
	Period of exams, holidays and internships
	4th Semester
	Thesis submission and graduation ceremony

The exact dates will be according to the academic calendar of the visited Institution.

IV. STUDY REGULATIONS

7. The students must complete 52 out of 60 ECTS required before the first semester at the second Institution begins. The student is excluded from the EMSE programme when this rule is not respected.

8. The Student is requested to pass a local-language exam (free of charge) in each Institution visited on top of the 120 ECTS.

9. The Student must attend the Summer School in Empirical Software Engineering (ESE) at the end of the first year.

10. According to attended universities, these local regulations apply:

Institution	Local Regulation(s)

Free University of Bozen-Bolzano	The „Regolamento e ordinamento didattico del corso di Laurea Magistrale in Inforamtica" applies. https://www.unibz.it/it/inf/progs/regulations/default.html
Technical University Kaiserslautern	The local regulations "Allgemeine Masterprüfungsordnung der Fachbereiche Architektur, Bauingenieurwesen, Biologie, Elektrotechnik und Informationstechnik, Informatik, Maschinenbau und Verfahrenstechnik, Raum- und Umweltplanung sowie Chemie der Technischen Universität Kaiserslautern (AMPO)" and "Fachprüfungsordnung für die Masterstudiengänge „Informatik/Computer Science", „Angewandte Informatik/Applied Computer Science", „Sozioinformatik/Socio-Informatics", und „European Master on Software Engineering" an der TU Kaiserslautern" apply. http://www.uni-kl.de/fileadmin/ha-4/42-Pruefung/Pruefungsordnungen/AMPO.pdf
Universidad Politénica de Madrid	The regulations in force for the local "Máster Universitario en Ingeniería del Software – European Master on Software Engineering" apply. http://www.upm.es/institucional/UPM/NormativaLegislacion/LegislacionNormativa/NormativaAlumnos
University of Oulu	Regulation University of Oulu http://www.oulu.fi/science/forms

V.   DEGREES

11. EMSE is a double/joint degree programme. The given degrees are according to this table.

Institution	Name of Degree
Free University of Bozen-Bolzano	Laurea Magistrale in Informatica
Technical University Kaiserslautern	Master of Science
Universidad Politénica de Madrid	Máster Universitario en Ingeniería del Software – European Master in Software Engineering
University of Oulu	Master of Science (‚Filosofian maisteri' in Finnish)

VI.   REGULATORY FRAMEWORK

12. The national laws of the country where the Student is registered for studying in conjunction with the Consortium's decisions shall be applicable to any points not considered herein.

VII.   PARTICIPATION COSTS

13. The EMSE tuition fee is covered by this grant for the first two years.

14. The deadline for the payment of the first year tuition fee is October 5th, <20xx> and for the second year October 5th, <20yy>.

15. At the pre-enrollment, in order to confirm the participation, the admitted Student has made an advanced payment of <Non-Partner: 600 | Partner: 450> EUR (10% of the regular EMSE tuition fee) to the Co-ordinator.

16. The amounts of the following year(s) are according to the regulation of the visited

17. The EMSE tuition fee covers for both years the enrolment fees, health insurance, local language course, all obligatory course modules, trainings, seminars and provides a lump sum for the participation at the Summer School. It also includes all administrative costs related to issuing of the diploma and diploma supplement.

VIII.   REGULATION OF THE GRANT

18. The grant amounts to <amount> EUR in total concerning the attendance at both Institutions.

19. The first year grant amounts <amount> EUR, the second year grant amounts <amount> EUR.

20. The Student shall start to receive the financial assistance when this agreement has been duly signed by the Legal Representative, the Consortium representative, and the Student.

21. The payments to the student shall start up to 30 days after the last signature date of the present agreement provided that the Student
    – has officially enrolled at the Institution.
    – Has informed the Institution about his/her bank account within the European Union.
    Any delay in fulfilling the above conditions will proportionally postpone the commencement of the payments. After 60 days of delay the present agreement is terminated.

22. The Student shall receive the grant in accordance with the following schedule:

    – Upon fulfillment of conditions in VIII.20, the Student shall receive the reimbursement of the advanced payment and funds for travelling exspenses and installation costs according to this table:

	Student is from		
	Partner Contry with a distance to Free University of Bozen		Programme Country
	less than 4,000 KM	more than 4,000 KM	
Contribution to travel cost	2000 EUR	3000 EUR	1000 EUR
Contribution to installation cost	1000 EUR	1000 EUR	0 EUR
Total contribution	3000 EUR	4000 EUR	1000 EUR

    – The Student will receive 12 monthly allowances per academic year. The monthly allowance is at 1000 EUR. Contribution to subsistence costs will neither be given to the scholarship holders for the EMSE Programme periods spent in their country of residence, nor to scholarship holders from a Partner Country periods spent in any Partner Country exceeding one trimester (i.e. 3 months or the equivalent of 15 ECTS)

- The payments will be drawn to the Student's European bank account. The institution cannot be held liable for any problems in the transaction or any losses related to fluctuations in the exchange rate.

- In addition, the student will receive monthly allowances, starting in October <20xx> ending in September <20xx>. The payments shall be made in compliance with the usual practice of the Institution. If, for any reason, a payment cannot be made, the respective arrears shall be due in the following payment.

IX. HEALTH INSURANCE

23. The Student is covered by a health and accident insurance related to the activities of the programme for the full duration of the study period. This insurance covers all medical expenses all over Europe, civil responsibility and repatriation cost towards the country of the student.

24. The health insurance complies with the minimum requirements for the health and accident insurance coverage provided under Erasmus Mundus Joint Master Degrees.

X. CONSORTIUM'S OBLIGATIONS

25. Under the present agreement, the Consortium shall

- Recognize the Student's study times, study and examination achievements on the basis of courses, internships, master theses and final grades, and in accordance with the ECTS credit system.
- Guarantee the award of a double degree after successful completion of the programme.
- Treat the Student according to the ethical code of conduct
- Support the Student in relation to housing and visa procedure and offers integration service to the Student, his/her family and students with special needs.
- Aid in administrative issues especially by International Offices.
- Assist the Student by local academic mentors.
- Provide the Student local language courses.
- Give the Student access to on-site and online learning facilities.
- Inform the Student in case of drop-out.
- Provide the Student with the relevant information about EMSE.
- Timely communicate the Student of any change concerning the EMSE.

26. Under the present agreement, the Co-ordinator shall
- Communicate in writing any suspension or termination of the grant.
- Ensure the financial coverage for the payments.

XI. STUDENT'S OBBLIGATIONS

27. Under the present agreement, the Student is obliged

- To enroll full-time in the EMSE programme.
- To respect all the Consortium and 1st year and 2nd year regulations concerning the EMSE programme.

- To study assiduously and with the objective of successfully passing all exams and thesis work in according with the EMSE study plan.
- To provide timely information about the ECTS gained and the Student's overall performance. In July 20xx, the Student will submit to the EMSE secretariat the transcript of the Student's exams.
- To avoid plagarism.
- To be in contact with his/her local mentor to resolve problems and to hint to weaknesses of the programme.
- Inform the consortium in case of tempory absense, e.g. due to a personal case of hardship.
- To be responsible to attend the courses. There is no speific attendance requirement.
- Not to accept any other grant or financial support financed by the European Commission (e.g. Erasmus Mundus grant, LLP Erasmus) or any other grant for joint or double degree programmes for the duration of the grant.
- To participate in the EMJMD surveys and evaluations.
- To join the Erasmus Mundus Students and Alumni Association (EMA, see http://www.em-a.eu/)
- To respect the student's ethical code

28. The Student must inform the Consortium representative immediately in writing on

- Any academic, medical or personal reason for extended absence and justify with usual certificates/documents,
- Any vocational occupation with a regular salary in parallel to the studies.
- Any changes of his/her private address and email address as well as of his/her bank account details by updating them in the personal account of the student portal.

29. Furthermore, the Student authorizes the Institution's officials to act on Student's behalf in all administrative actions related to EMSE.

XII.   SUSPENSION OR TERMINATION OF THE GRANT

30. The Consortium shall be entitled to suspend the monthly payments under the following circumstances:
    a. Failure to fulfill the EMSE regulation.
    b. The subjects and thesis work taken by the Student do not match the EMSE study plan and learning objectives.

31. The Student shall be entitled to voluntarily terminate the grant at any time. To do so, he/she shall have to notify the Consortium in writing.

XIII.   INTERNSHIP

32. The Student is supposed to take the mandatory internship during the third Semester.

33. The internship is equal to <8-14> ECTS.

34. The Student needs to assure that a supervision by the Institution is given.

35. The Institution has to support the Student in conducting the internship.

36. The Student must at least report at the end on an internship. The Institution may request further details of the report.

XIV. GENERAL TERMS

37. The grant does not create or entitle an employer-employee relation between the Institution and the student, and therefore, is not subject to direct taxation.

38. Any alteration of the present agreement must be communicated in writing all alterations of the initial situation must be immediately communicated by the Student to the Consortium.

39. Without prejudice to the general consequences laid down in national law applicable in the present Agreement, the Institution reserves the right to cease the effects of the present Agreement, without recourse to any juridical procedure apart from adequate communication to the student. Failing agreement by both parts, the Italian courts are designated as the only competent authorities to resolve any legal dispute between the Institution and the Student emerging from the agreement. The present agreement will be governed by Italian Law in conjunction with the consortium's regulations applicable to any points not considered herein.

40. The Institution is exonerated from any responsibility for accidents, illnesses, injuries, losses or damages to persons or goods resulting from or in any way related to the activities that are the object of the present agreement.

XV. FURTHER INFORMATION

41. Further information about the EMJMD is given in the following.

General Description of Erasmus+   https://eacea.ec.europa.eu/erasmus-plus_en

Erasmus+ Programme Guide (see section Erasmus Mundus Joint Master Degrees)   http://ec.europa.eu/programmes/erasmus-plus/discover/guide/index_en.htm

The signatories declare that they have read and accept the conditions and terms laid down in the present agreement.

The Legal Representative   Date

_____   _____

<e.g.: Prof. Dr. Klaus Schneider>   Date

_____   _____

<e.g. Prof. Dr. Dieter Rombach >

The Consortium Representative   Date

_____   _____
<e.g.: Prof. Barbara Russo>

The Student   Date

_____   _____
<Student Name>

Contact details of the Consortium for any written communication:

Prof. Barbara Russo

EMSE Consortium
Faculty of Computer Science
Free University of Bozen-Bolzano
Domenikanerplatz - Piazza Domenicani, 3
39100 Bozen – Bolzano
ITALY[1]

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[1] Three copies of this agreement should be signed: one for the student, another for the Consortium's Co-ordinator, Prof. Barbara Russo, and a third for the corresponding Institution Officials. Each page should be signed in the margin by the University, the Consortium and the Student.